

• BELMONT PUBLIC LIBRARY  
MASSACHUSETTS

BELMONT,

• MEETING OF THE BOARD OF TRUSTEES  
20, 2009

JANUARY

• The meeting was called to order at 7:37 p.m. by Hal Shubin, Chair. Present were Trustees Elaine Alligood, Mary Keenan, David Rich, and Heli Tomford, and Director Maureen Connors. Trustee Matt Lowrie was absent.

• Trustee Tomford will introduce the Sunday (January 25<sup>th</sup>) music program. The minutes for the meeting of December 16<sup>th</sup> were approved unanimously on a motion by Trustee Tomford and seconded by Trustee Rich.

• Old Business: Director Connors reviewed her conversations with Town Hall about the need for a Sunday custodian; this situation with a replacement custodian needed is complicated by the town-wide hiring freeze.

• New Business: Chair Shubin and Director Connors met with Athletic Director Jim Davis, Capital Project Overview Committee co-chairs Bob McLaughlin and Chris McVey, and School Committee member Anne Rittenberg regarding the possibility of locating the new library on the north side of Concord Avenue. Discussions on this are on-going as the library continues to work to meet state mandated deadlines for accepting the \$5.3M grant.

• The Benton Branch library building will be officially closed by the town the week of January 25<sup>th</sup>. The book drop will remain operational.

• Trustee Keenan updated the group on plans to honor architect David Johnson and the Circulation Desk Renovation team on Sunday, February 1<sup>st</sup>.

• Committee Reports:

• The Policy Committee has requested the establishment of a standing sub-committee for financial gifts to the library. The Policy Committee (Trustees Keenan and Tomford) will represent the board on this sub-committee, working with individuals knowledgeable in the field of endowments individuals who have been asked to consult with this committee.

• The changes suggested by Chair Shubin to the Museum Pass Policy will be incorporated in the policy which will be reviewed by a vote at the next meeting.

• Trustee Keenan reported that the Board of the Friends of the Belmont Library are continuing their work on a new Friends' web-site.

• Director's Report: Ms. Connors received a quote for the lower floor corridor tile removal and will get one for replacement. Trustee Alligood suggested that the replacement material could perhaps be cut from a roll. Director Connors will get replacement cost quotes. Exploratory work is on-going on the PA system. Trustee Rich will soon receive updated activity reports for spreadsheet work. Trustee Tomford reported a complaint about the snow removal from the public sidewalk.

Director Conners explained the library custodian's responsibilities; she will speak with DPW Director Peter Castanino.

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- Respectfully submitted, Mary E. Keenan, secretary
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